

नवोदय विद्यालय समिति

क्षेत्रीय कार्यालय, शिलांग
शिक्षा मंत्रालय, भारत सरकार
(स्कूल शिक्षा और साक्षरता विभाग)
टेम्पल रोड, बारिक प्वाइंट
लछुमैरे, शिलांग - 793001



NAVODAYA VIDYALAYA SAMITI
REGIONAL OFFICE, SHILLONG
Ministry of Education, Govt. of India
(Deptt. of School Education & Literacy)
Temple Road, Barik Point
Lachumiere, Shillong - 793001

E-mail: dcnvsroshillong@gmail.com, Website: <https://navodaya.gov.in/nvs/ro/Shillong/en/home/index.html>

Phone: 0364 - 2500331, Fax: 0364 - 2500335

F.No. PERS.2-7/2020-21/NVS[SHR]/Estt.I/2461

Dated: 11.10.2021

Regd. Post/Email

To,

Mr./Ms.: Prakash Suraj Manojkumar
C/O Prakash Manoj Kumar S
Address: Vimal Villa, Ekta Colony, Mitra Nagar
District:- Beed Maharashtra-431122
Email Id : Surajprakash.synergy@gmail.com
Contact Number:8668868629
Category : SC

Subject : Appointment to the post of TGT (English) on direct recruitment basis under Recruitment Drive - July-2019 (Selection Category-SC)-regarding.

Sir/Madam,

With reference to your candidature for the post of **TGT (English)**, you are hereby offered a post of **TGT (English)**, on temporary basis in NAVODAYA VIDYALAYA SAMITI (NVS) on the following terms and conditions:-

1. The scale of Pay attached to the post of **TGT (English)** is Level 7 (**Rs.44900-142400**) in pay matrix of 7th CPC. Your initial pay in this scale will be fixed as per Govt. of India Rules. You will also be eligible for the usual allowances admissible under the rules and orders of the organization in force from time to time.
2. You will be initially on probation for a period of two years from the date of appointment extendable at the discretion of the Competent Authority. You will also have to undergo such training programme and other courses, as Samiti may prescribe, during the period of your probation. Successful completion of your probation is subject to the successful completion of aforesaid training programme/courses. Failure to complete the period of probation to the satisfaction of the Competent Authority or being found unsuitable for the post during probation period will render you liable to be discharged from service anytime without any notice and assigning any reasons thereto.
3. Your appointment will be subject to your being **medically found fit by the Civil Surgeon / CMO of the District** for appointment to the aforesaid post. This offer of appointment will be automatically treated as cancelled, if you are not found medically fit. You are, therefore, required to produce your medical certificate of fitness from the CMO at the time of joining. **Medical certificate from any other authority will not be accepted.**

4. This appointment is subject to satisfactory report on verification of your character and antecedents by the District Magistrate of the district you belong to. In case of any adverse report, your service will be terminated immediately.
5. On appointment, you will be required to take an oath of allegiance to the constitution of India and make a solemn affirmation to that effect in the enclosed form.
6. The appointment will be further subject to the submission of a marital declaration in the form enclosed and in the event of your having more than one spouse living, the appointment will be subject to your being exempted from the enforcement of a requirement in this regard.
7. Jawahar Navodaya Vidyalayas being fully residential institutions, the teachers are required to stay in the Vidyalaya campus. In addition to normal teaching duties, the teachers are required to perform additional responsibilities attached with residential system like House Mastership, remedial and supervisory studies, organization of co-curricular activities, escorting of students on migration and in general looking after students' welfare. During the period of probation your performance in all these areas would also be assessed in addition to teaching ability to determine your suitability for the job.
8. There will be zero Tolerance Policy in so far as sexual abuse of students by employees is concerned. Any violation of this policy shall be dealt with in the strictest possible manner. Apart from it, you will maintain a vigilant outlook and convey your apprehension or knowledge of sexual abuse of any student, if any, by anybody to the appropriate authority in the NVS at the earliest. You will be liable to sign a document describing the policies and procedures of the school to demonstrate understanding and agreement regarding your Code of Conduct as a teacher at the time of joining.
9. You will not be entitled for any travelling allowances for joining the place of your posting.
10. If the candidate is a woman, she should certify that she is not in the family way at the time of acceptance of appointment. If, however, she is pregnant of twelve weeks or more at the time of acceptance of appointment as a result of medical test, she will be declared temporarily unfit; the offer would be treated as withdrawn for the present and would be kept in abeyance until her confinement is over. She would be medically re-examined and if declared fit six weeks after the date of delivery, her appointment would be renewed subject to production of medical fitness certificate from CMO. She should indicate the expected date of her delivery. In case the candidate fails to comply with these instructions, her candidature would not be considered and no further correspondence would be entertained in this regard from her. On production of medical fitness certificate, she would be appointed to the same post.
11. You shall declare your home town within a period of six months of your joining the duty in Navodaya Vidyalaya Samiti.
12. NVS prima facie follows Govt. of India rules in vogue mutatis mutandis on service matters.
13. The appointment carries the liability to serve in any part of India.



14. Other conditions of the service will be governed by the relevant rules and orders in force from time to time in the Samiti.
15. You shall have to produce the following certificates in original along-with attested copies thereof to the Principal of the Vidyalaya concerned at the time of joining:-
- Degree /Diploma Certificate of Educational qualification.
 - Secondary School / SSL Certificate issued by the Board indicating your date of birth.
 - Memorandum of marks of Graduation Degree / Post of Graduation Degree.
 - Discharge Certificates/relieving order from previous employer, if any.
 - Scheduled caste/Scheduled Tribe Certificate/OBC/EWS Certificate if applicable (in original) for Verification.

OBC candidates must submit requisite certificate in the revised prescribed format enclosed herewith in accordance with the Govt. of India, Ministry of Personnel, Public grievances & Pensions, Department of Personnel & Training OM No. 36036/2/2013-Estt.(Res.) Dated 30.05.2014 from the District Magistrate/ Deputy Commissioner clearly indicating there in the Resolution No. and date of Ministry of Social Justice & Empowerment by which the caste/ community of the candidate has been included in the central list of OBCs and also the candidate does not belong to the persons/sections (creamy layer) mentioned in column 3 of the schedule to Govt. of India. Non-submission of OBC certificate in the aforesaid manner shall be treated as automatic withdrawal of offer of appointment.

- EWS certificate, if applicable. EWS candidate must submit the requisite certificate in prescribed format.
 - Medical certificate i.r.o. Physically Handicapped (OH.HH, VH) as per the Govt. of India orders.
 - Attestation form in triplicate duly filled and attested.
 - Details of family.
 - Family Dependency Declaration in the prescribed format
 - Any other certificate (like experience, participation in National Level sports etc.) in original in support of entry made by you in your application.
16. If any declaration given or information furnished by you proves to be false or if you are found to have willfully suppressed any material information, you will be liable to be removed from services besides such other action as Samiti may deem necessary.
17. Candidates should submit valid Id proof (Aadhar Card/Driving License / PAN Card, etc.)
18. No request for change of place of posting will be entertained under any circumstances. If any such request is made, it will be presumed that he/she is

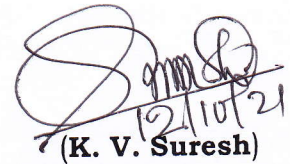


not interested in joining and offer of appointment shall stand withdrawn automatically.

19. The candidates must scrupulously follow the instructions & guidelines being issued by Central/ State/Ministry of MHA (Ministry of Home affairs)/District Administration with regard to lockdown and Corona Pandemic situation.
20. On your joining in NVS, you will be mandatorily covered by the New Pension Scheme. However, if you are already an NVS employee then your case will be covered by the existing NVS policies/instructions in this regard.
21. You shall have to complete one mandatory tenure in the North East Region.

In case you accept the offer on the terms and conditions contained in this letter, you should report for joining to the **Principal, Jawahar Navodaya Vidyalaya, Kombo, Tarsu, Mobuk, PO Aalo, Distt. West Siang, Ar Pradesh - 791001 within 15 days from the date of issue of this offer of appointment.** Therefore, you are directed to come well prepared with all the aforementioned documents/certificates, etc. failing which this offer of appointment will stand automatically cancelled. Your joining, however, will be subject to production of medical fitness certificate from CMO. No extension will be granted in joining time under any circumstances and no further correspondence in this regard will be entertained.

Yours faithfully,



(K. V. Suresh)

Deputy Commissioner I/c

Encl: As above.

Copy to:

1. The Principal, Jawahar Navodaya Vidyalaya, **Kombo, Tarsu, Mobuk, PO Aalo, Distt. West Siang, Ar Pradesh - 791001** for information and with a request to ensure the following.
2. Furnish a copy of joining report of the said candidate on his/her joining in Vidyalaya immediately on email: nvsroadmn@gmail.com. However, before allowing joining the said candidate, it will be the sole & personal responsibility of the Principal for verification of the eligibility of the candidate as per **Recruitment Rules dated 14.11.2018 and advertisement notification dated 6th -12th July, 2019. (Copy enclosed)**
3. The cutoff date to examine the documents as mentioned in Para 13 of the letter i.e. age, educational qualification, percentage of marks, subject combination, experience, SC/ ST/ OBC certificate and other eligibility criteria for the said post is **09.08.2019 as specified in the advertisement dated 6th -12th July, 2019**. If there is any discrepancy, the candidate may not be allowed to join and the case may be referred back to RO for further action.
4. The Police verification of the candidate has to be done within one month of his/her joining by sending the original copy of Attestation form to the concerned District



Superintendent of Police/District magistrate of the District concerned. One copy of Attestation Form may be retained in Vidyalaya duly filled in and signed.

5. It may also be ensured that at the time of joining the following certificates/document/nominations/ etc. is obtained from the candidate duly filled in and signed.
- a. Certificates of educational qualification.
 - b. Format of Acceptance of Offer of appointment.
 - c. Attestation Form (in duplicate).
 - d. Home Town Declaration.
 - e. Medical Certificate duly signed by Civil Surgeon/CMO of District Hospital in prescribed form along with declaration of the candidate.
 - f. Declaration of Marital Status.
 - g. Caste Certificate from concerned State Authority, if applicable.
 - h. Oath of Allegiance to the Constitution.
 - i. Details of Family particulars.
 - j. Details of dependent family members.
 - k. Nomination Form of GISLIS.
 - l. NPS Registration Form.
 - m. Undertaking for Protection of Children from Sexual Offence Act 2012
 - n. Relieving Order from the concerned authority in case of Govt. Semi Govt. Autonomous/Public undertaking employees.
 - o. Certificate of **EWS (Economically Weaker Sections)**. EWS Certificate issued after cutoff date of recruitment drive July, 2019 (i.e 09-08-2019) but if the certificate had been marked as "Valid for the year 2019 or 2019-20", the same may be accepted as valid certificate.
 - p. Principal should obtained an undertaking/affidavit from the candidate before allowing him/her to join that no **FIR** or any Court case (criminal/civil) is registered/pending against him/her. If statement/information furnished by him/her proves to be false or found to have willfully suppressed any material information, he/she will be liable to be removed from the services besides such other action as Samiti may deem fit.
 - q. Candidates marked "**Provisional Eligible**" on account of non-submission of requisite degree are to be treated as eligible after obtaining an undertaking from the candidate concerned for submission of degree certificate as & when received, but it should be ensured that mark sheet(s) of requisite degree course(s) are available in the folder of the candidate concerned.

The personal folder of the candidate is enclosed herewith.


Deputy Commissioner I/c