



(Navgan Shikshan Sanstha Rajuri's)

VASANTDADA PATIL ARTS, COMMERCE & SCIENCE COLLEGE, PATODA. TQ. PATODA. DIST. BEED. MAHARASHTRA

Reaccredited 'B'' grade by NAAC
ISO 9001:2015 certified

PRINCIPAL

DR. ABASAHEB HANGE

Cell No. 9423715583

SECRETARY

DR. BHARATBHUSHAN KSHIRSAGAR

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POLICY FOR GRIEVANCE AND REDRESSAL

Vasantdada Patil Arts Commerce & Science College is keen at solving grievances of students so as to provide them a healthy academic and developmental atmosphere. Our college has developed student grievance redressal policy. The *Ragging Prevention, Grievance Redressal & Discipline Committee* looks after the students grievances regarding academic issues.

The *Ragging Prevention, Grievance Redressal & Discipline Committee* is functional following certain processes and procedures to solve the problems of students at the campus. The committee works effectively bringing positive help to all learners of the college.

The college strengthened the functioning of Grievance Redressal Cell for Students as per the Circular of Maharashtra State Government dated 25th February 2019 and the notification issued by Dr. Babasaheb Ambedkar Marathwada University Aurangabad on 6th June 2019. It suggested the structure of the cell with certain stipulations. The cell was constituted as per the suggestions offered by the university. The college adhered to the directives of the said notification.

Formation of the Grievances and Redressal Cell:

The Principal will be the highest authority under whose directions the *Ragging Prevention, Grievance Redressal & Discipline Committee* of the college will function. There will be in-charge chairman of the committee. The committee will have few teachers as members and a students' representative.



Aims and Objectives of the Cell:

Aims: To provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as those seeking admission to such institutions, and a mechanism thereto

Objectives:

1. To establish and run a systematic process of and procedure to receive grievances from students.
2. To provide opportunities to students to register their complaints regarding any aspect of the college services.
3. To process each complaint/grievance by the students leading to positive outcome of it aiming at satisfaction of the concerned student.
4. Document the process and each aspect of students grievances and make use of the same to develop certain system for avoiding the problems in future.
5. To suggest and recommend the outcomes for higher concerned authority for the changes improvement.

Student Grievance Redressal Mechanism:

Aggrieved students can place the complaint to student grievances and redressal cell by dropping a written complaint in the Complaint/Suggestion Boxes placed at various locations in the campus.

If the student wishes to keep his or her name confidential, he or she may do so.

The Complaint/Suggestion boxes will be opened by the Cell at the end of every week. If there are any complaints, the same will be discussed in the meeting of Cell/Committee and proper action will be taken within 1 to 5 days.

Students can also register complain regarding internal evaluation to the concerned department.

Redressal of examination grievances:

Vasantdada Patil College adheres to institutional academic calendar based on the academic calendar of the affiliating university. University results are declared within 30-35 days of the last term semester examination. Examination related grievances pertaining is evaluated mainly in terms of internal tests/quizzes/theory and practical university examinations.

The students' performance in the internal evaluation is evaluated and discussed in regular classes. For student's grievances related to the internal examinations,



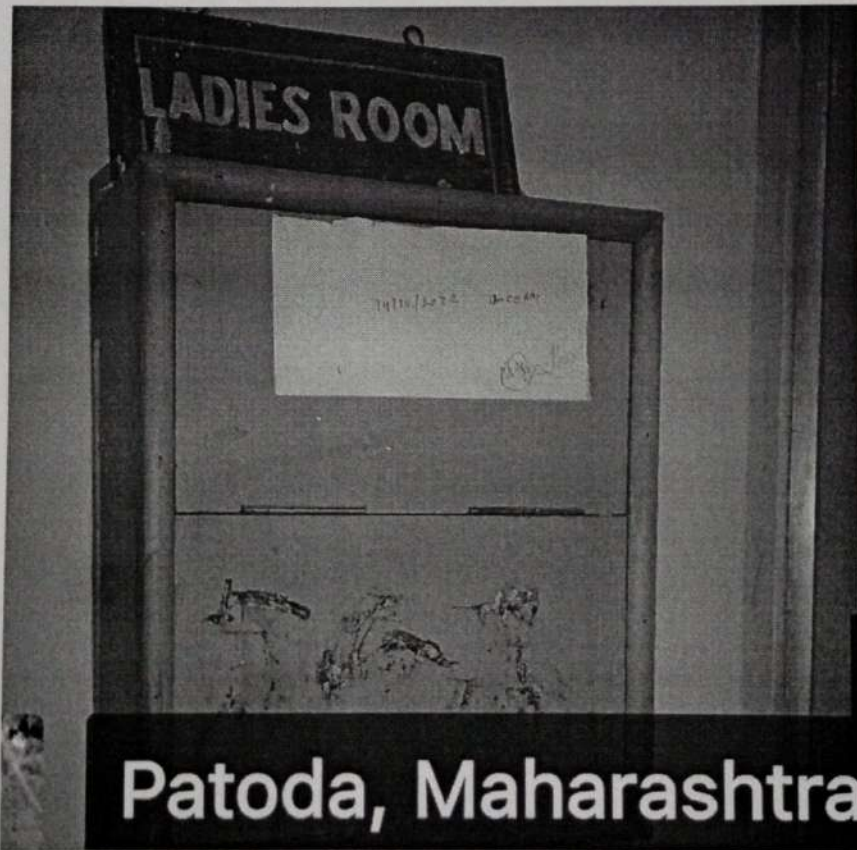
students may contact to the concern teacher/Head of the Department. If the student is not satisfied with the grievances at these levels, he/she may contact to the Principal.

Redressal of examination related grievances

After declaration results of the university examination, the student grievances related with the marks obtained can be resolved at five stages:

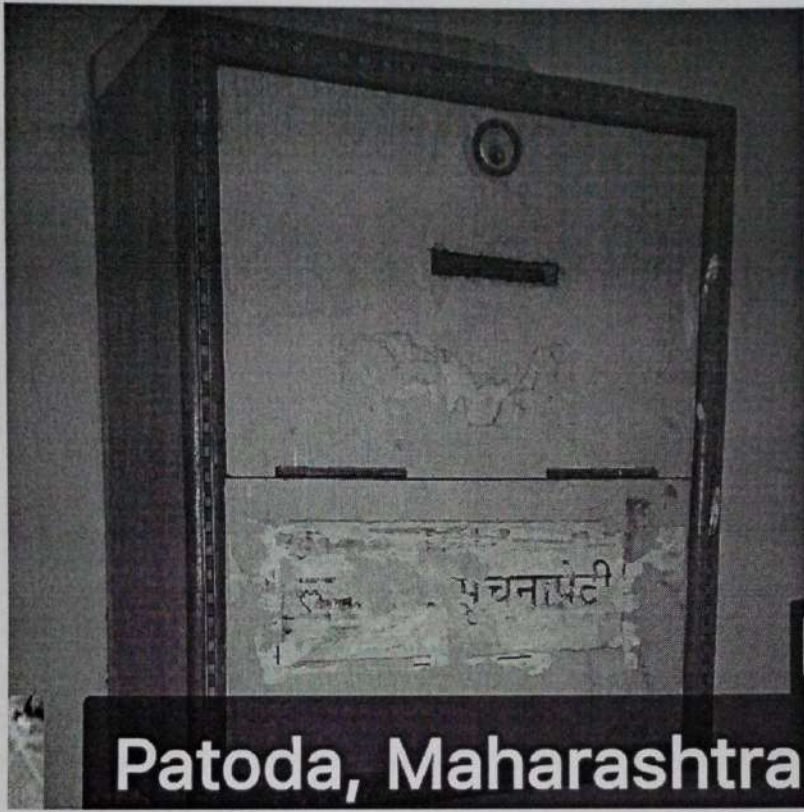
1. The student needs to pay fees per paper and apply for the redressal process.
2. The college will submit the students application to examination department of the university.
3. The student can get photocopy of his/her answer sheet.
4. The student will get principal's forwarding letter which is then submitted to the university.

The internal grievances are also overviewed through student feedback on the evaluation process and necessary actions are taken.



COMPLAINT/SUGGESTION BOX AT LADIES ROOM



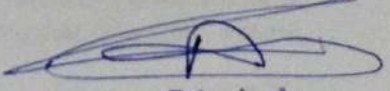


GENERAL COMPLAINT/SUGGESTION BOX



COMPLAINT/SUGGESTION BOX AT EXAMINATION DEPARTMENT




Principal
Vasantdada Patil Arts, Comm. &
Science College, Patoda, Dist. Beed.



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SECRETARY

DR. BHARATBHUSHAN KSHIRSAGAR

VPCP/2021-2022 /

Date: 10 / 09 / 2022

OFFICE ORDER

This is to notify that the following faculty are appointed for smooth conduction of various activities of the given committee from the academic year 2022-2023 and onwards. The concerned faculty/staff member will take up the responsibility and make necessary implementations.

Ragging Prevention, Grievance Redressal & Discipline Committee

Dr. M. R. Munde: Chairman

Dr. P. B. Sirsat

Mrs. A. K. Chavare

Dr. Y. R. Ghodke

Mr. S. T. Shaikh

Mr. V. D. Shinde

Mr. N. S. Changan

Mr. G. V. Bankar

Dr. T. A. Agale

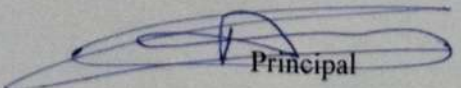
Mrs. V. M. Alapure

Dr. S. N. Sayyed

Functions of the Committee:

- To educate students and other stakeholders about provision of Acts against Ragging.
- To prevent mental and/or physical harassment of fresher students in college and campus.
- To take rapid action against ragging activity.
- To establish fearless, peaceful and healthy atmosphere for students in college.
- To propagate significance of discipline and monitor observance of Code of Conduct by stakeholders.
- To inform students time to time of various activities and programmes in college
- To create awareness of moral values
- To organize recital of National Anthem
- To organize prayer/meditation programmes for students
- Regular check up of Identity cards of the students and roamers
- To maintain peace and discipline in the campus
- To take action against activities of indiscipline
- To maintain discipline during various programmes and events
- To prohibit tobacco, gutkha, smoking etc. in the campus and to create awareness amongst people against addiction
- To collect complaints from the box and conduct weekly analysis of grievances and resolve them
- To take initiative for redressal of grievances of students regarding admission, time table, lectures, examination, and infrastructure facilities.




Principal

Principal
Vasantdada Patil Arts, Comm. &
Science College, Patoda, Dist. Beed.